

Montana Schools Commodity Processing Cooperative  
Request for Proposal for USDA Foods (Commodity) Processed End Product February 2019  
Request for Information and *Answers*

**Q: On the Cat. 3 Tab, the USDA Foods Material Code is shown as #100113 for Chicken. Are we able to bid items from Material Code #100103 for the specifications on this tab?**

*A: No. The categories and codes should remain consistent with the bid language (i.e. the items in Category 3 must utilize USDA Material Code #100113).*

**Q: On page 6 - CN Labeling and End Product Data Schedules: please confirm you want the Summary End Data Product Schedules included with the bid submission vs. the End Product Data Schedules?**

*A: Correct, the document that we would like included with the bid submission is the Summary End Data Product Schedules.*

**Q: Do you foresee any school closures between now and March 14th so that we don't schedule the delivery of our sample on a day your school is closed?**

*A: The GFPS Warehouse is open and accepts deliveries from 7:30-4:00 PM Monday through Friday. I am not anticipating any closures.*

**Q: On the Cost Proposal Sheet 2019-20, row 7, Column "Fee for Service per Case", can you please confirm that Fee for Service per Case, is asking for the delivered price per case net of the Donated Food Value? For example, if the commodity processing fee per case is \$50 and the Donated Food Value is \$10, bidders should enter \$50 in this column and not \$60?**

*A: Correct. The "Fee for Service per Case" (row 7) should be the delivered price per case less the Donated Food Value. The example provided is correct.*

**Q: On the Cost Proposal Sheet 2019-20, row 10, Column "Delivered Price per Serving", can you please confirm that Delivered Price per Serving, is asking for the Fee for Service per case from row 7 divided by the amount of servings per case?**

*A: The value entered into row 10 should be...Row 7 (Fee for service per Case) divided by Row 5 (CN servings per case)*

**Q: Can you please confirm that page 19 of the RFP documents was intentionally left blank?**

*A: Yes, the final page of the document (pg. 19) is BLANK.*

**Q: On the items needing to be returned could you please tell me what the first item is?  
1) Certification Form**

*A: "1) Certification Form" refers to page 2 of the document titled  
"Request for Proposal (RFP)  
Proposal Acknowledgment Form  
Commodity Processed End Product Services".*

**Q: Since we have to submit an electronic copy of the Cost Proposal Sheets and other documents scanned with original signatures on a flash drive in PDF or TIFF format, would it be okay to include our CN Labels or Product Formulation Statements on the same USB rather than sending hard copies?**

*A: Given the nature of CN labels and Product Formulation Statements, we will accept them on the flash drive without the need to send hard copies.*